

**NONPROFIT RATE AGREEMENT**

DATE: 05/04/2015

ORGANIZATION:  
Jefferson Franklin Community Action  
Corporation  
P.O. Box 920  
Hillsboro, MO 63050

FILING REF.: The preceding  
agreement was dated  
10/02/2014

The rates approved in this agreement are for use on grants, contracts and other  
agreements with the Federal Government, subject to the conditions in Section III.

**SECTION I: INDIRECT COST RATES**

RATE TYPES:      FIXED              FINAL              PROV. (PROVISIONAL)      PRED. (PREDETERMINED)

EFFECTIVE PERIOD

<u>TYPE</u>	<u>FROM</u>	<u>TO</u>	<u>RATE (%)</u>	<u>LOCATION</u>	<u>APPLICABLE TO</u>
FINAL	03/01/2014	09/30/2014	13.20	On Site	All Programs
PROV.	10/01/2014	09/30/2016	13.20	On Site	All Programs

\*BASE

Direct salaries and wages including all fringe benefits.

MAY. 6. 2015 1:44PM PSC/DCA-CSFO 214 767 3264

NO. 1380 P. 3/7

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**SECTION II: SPECIAL REMARKS**

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**TREATMENT OF FRINGE BENEFITS:**

The fringe benefits are specifically identified to each employee and are charged individually as direct costs. The directly claimed fringe benefits are listed below.

**TREATMENT OF PAID ABSENCES**

Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims are not made for the cost of these paid absences.

This organization charges all costs direct to a particular final cost objective; i.e., a particular award, project, service, or other direct activities, with the exception of the costs listed below:

Contract labor and consultant services

Consumable supplies

Computer service

Repair and maintenance

Auditing

Utilities - bldg.

Other costs

Employee training and development

Travel

Postage

Rent - building

Telephone

Insurance

**1. Salaries and wages:**

Executive Director

Chief Financial Officer

Administrative Assistant (Portion related to indirect only-rest charged directly to program receiving benefits)

Accounting Manager

Accountant

Personnel Specialist

Payroll Specialist (Portion related to indirect only-rest charged directly to program receiving benefits)

**2. Fringe benefits for the above personnel only.****3. Non-labor expenses (administrative only):****4. Non-labor expenses (all; i.e., totally indirect costs):**

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Equipment Definition -

Equipment means an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

FRINGE BENEFITS:

- FICA
- Unemployment Tax
- Health/Life Insurance
- Workers Compensation
- Pension

In-Kind salaries and wages are included in the base.

The indirect cost rate(s) has/have been negotiated in compliance with the applicable Administration for Children and Families Program Instructions for the Head Start program (ACYF-PI-HS-05-01) and ACYF-PI-HS-08-03). ACYF-PI-HS-08-03, dated 5/12/2008, specifically defines "compensation" and limited the cost of "compensation" exceeded the rate payable for level II of the Executive Schedule. As of January, 2015 the Executive Schedule Level II rate is \$183,300.

Your next proposal based on actual costs for the fiscal year ending 09/30/15 is due in our office by 03/31/16.

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**SECTION III: GENERAL**

**A. LIMITATIONS:**

The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the organization were included in its indirect cost pool as finally accepted; such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as indirect costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

**B. ACCOUNTING CHANGES:**

This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from indirect to direct. Failure to obtain approval may result in cost disallowances.

**C. FIXED RATES:**

If a fixed rate is in this Agreement, it is based on an estimate of the costs for the period covered by the rates. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

**D. USE BY OTHER FEDERAL AGENCIES:**

The rates in this Agreement were approved in accordance with the authority in Office of Management and Budget Circular A-122, and should be applied to grants, contracts and other agreements covered by this Circular, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

**E. OTHER:**

If any Federal contract, grant or other agreement is reimbursing indirect costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of indirect costs allocable to these programs.

BY THE INSTITUTION:

Jefferson Franklin Community Action Corporation

(INSTITUTION)

*[Handwritten Signature]*

(SIGNATURE)

*[Handwritten Signature]*

(NAME)

*[Handwritten Title]*

(TITLE)

*[Handwritten Date]*

(DATE)

ON BEHALF OF THE FEDERAL GOVERNMENT:

DEPARTMENT OF HEALTH AND HUMAN SERVICES

(AGENCY)

Darryl W. Mayes -5

Digitally signed by Darryl W. Mayes -5  
DN: cn=Darryl W. Mayes -5, o=HHS, ou=OSC,  
email=Darryl.W.Mayes@HHS.gov, c=US

(SIGNATURE)

for Arif Karim

(NAME)

Director, Cost Allocation Services

(TITLE)

5/4/2015

(DATE) 7056

HHS REPRESENTATIVE:

Jacqueline Tate

Telephone:

(214) 767-3261