

SBAR –DHSS Grant Award Notification

1. **Situation:** When competitive grant applications are awarded by DHSS, LPHAs are not provided notification concerning which agencies applied, which agencies were awarded, total award amounts, and description of funded activities.
2. **Background:** Several LPHAs recently applied for a competitive grant to improve Ebola preparedness and response activities. When award notifications were provided to the LPHAs, information was not shared concerning recipients and award amounts. Additionally, a general description of awarded activities across the state was not shared among the LPHAs.
3. **Assessment: (Your assessment about the situation and description of project or program that might address the situation.)** LPHAs share resources, ideas, and collaborate on a number of initiatives and programs across the state. It would be helpful when grant awards are decided to know who was selected to be funded, the award amounts, and general description of awarded activities. Other grantors, such as the Health Care Foundation of Greater Kansas City, share which agencies were selected to be funded, the award amount, and a general description of awarded activities. This information is available to all applicants competing for funding.
4. **Recommendation/Request: (policy, personnel, other resources needed to accomplish the project or program)** LPHA administrators should be notified via a press release, email, or directed to a specific online location when competitive grant application awardees have been selected. Notification should include which agencies were selected, the award amount, and a general description of awarded activities.