

LPHA Mutual Aid Agreement SBAR

1. **Situation:** A template of a Memorandum of Agreement (MOA) is presented to the Director's Advisory Council along with implementation recommendations contained herein.
2. **Background: (Relevant background data about current situation and current and past approaches to the situation)**

Authorizing legislation for mutual aid between LPHAs exists, but it was determined that a template MOA was needed for adoption by LPHAs that had language specific to the operations of LPHAs. A workgroup from the LPHA Public Health Preparedness Advisory Work was formed to develop the template. The group modeled Missouri's MOA template after CDC and Illinois. As the MOA is a document between LPHAs, review by LPHA legal counsel was also sought and input was received from Joplin City. The workgroup adopted the final version at its meeting on January 8, 2014.

3. **Assessment:** The workgroup's original task has been completed and the next steps involve educating LPHAs about the Mutual Aid Agreement, adoption of the MOA by the LPHAs, and development of standardized forms to be utilized by LPHAs in the event of need for using the MOA.
4. **Recommendation/ Request:** Proposed next steps include:
 - Provide an informational email to all LPHA Administrators with the MOA template and webinar dates
 - Host educational webinars related to the MOA
 - LPHAs present MOAs to governing bodies for adoption
 - Copy of MOA provided to the Brenda Buschjost, Center for Local Public Health Services
 - Workgroup develops uniform forms for use for documentation and potential reimbursement