



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
ONSITE WASTEWATER TREATMENT PROGRAM
**OWTS CONSTRUCTION PERMIT/FINAL INSPECTION
TANK ONLY**

PERMIT NUMBER	COUNTY	PAGE of
APPLICATION NUMBER		OWTS NOV <input type="checkbox"/>

OWNER NAME		DEVELOPER? <input type="checkbox"/> Yes <input type="checkbox"/> No	SUBDIVISION NAME	
SITE ADDRESS		CITY	ZIP CODE	
SYSTEM IS <input type="checkbox"/> New <input type="checkbox"/> Replacement	DAILY FLOW Gal.	LATITUDE (DECIMAL DEGREES)	LONGITUDE (DECIMAL DEGREES)	
SERVES <input type="checkbox"/> Single-Family Residence: Number of bedrooms _____ <input type="checkbox"/> Multi-Family Residence: Number of bedrooms _____ <input type="checkbox"/> Business: Number/Units _____ <input type="checkbox"/> Food Service <input type="checkbox"/> Lodging <input type="checkbox"/> Other _____		INSTALLER ID NUMBER	INSTALLER NAME	

NOTIFICATION OF SYSTEM COMPLETION BY INSTALLER

NOTIFICATION DATE	TIME	COMPLETION DATE
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NOTES

CONSTRUCTION PERMIT SPECIFICATION

☐ **SEPTIC TANK** (LIQ. CAP. - GAL.)

MANUFACTURER	
LIQUID CAPACITY (GAL.)	CONSTRUCTION/MATERIALS

☐ **AERATION UNIT** (TREATMENT CAP. - GPD)

MANUFACTURER	
TREATMENT CAPACITY (GPD)	CONSTRUCTION/MATERIALS

☐ **PUMP TANK** (LIQ. CAP. - GAL.)

MANUFACTURER	
LIQUID CAPACITY (GAL.)	CONSTRUCTION/MATERIALS

☐ **HOLDING TANK** (LIQ. CAP. - GAL.)
**SIGNED AGREEMENT AND PUMPING CONTRACT IS REQUIRED.

MANUFACTURER	
LIQUID CAPACITY (GAL.)	CONSTRUCTION/MATERIALS

SETBACK VARIANCES (ATTACH ADDITIONAL PAGES, DRAWINGS, ETC., IF NEEDED)

FINAL INSPECTION

Check box(es) below if installed component meets permit requirements. If not, list deficiencies. (Attach additional pages if needed.)

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**This permit is for a tank(s) only. No major repair or modification to the soil absorption area is to be performed under this permit.
Further, this permit does not imply the functionality of the soil absorption area.**

PERMIT DATE	PERMIT EXPIRES	<input type="checkbox"/> **Signed holding tank agreement and copy of pumping contract is attached. <input type="checkbox"/> An installer's "as built" drawing is attached showing all approved changes.	
EPHS PRINT NAME	EPHS NUMBER	<input type="checkbox"/> In accordance with 701.043.3 and 701.050 RSMo., a final inspection was not conducted. A certification without onsite inspection is attached.	
EPHS SIGNATURE	FINAL INSPECTION APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO	DATE	
COMMENTS	EPHS SIGNATURE	EPHS NUMBER	
	REINSPECTION APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO	DATE	
	EPHS SIGNATURE	EPHS NUMBER	

***NOTE: INSTALLERS AND HOMEOWNER: READ IMPORTANT INFORMATION ON BACK OF FORM.**

IMPORTANT NOTICES

RESPONSIBILITIES

Minimum Construction Standards for Onsite Sewage Disposal Systems, 19 CSR 20-3.060(1)(C), paragraphs 1 and 2 state:

1. The design, construction, operation and maintenance of sewage treatment and disposal systems, whether septic tank systems, privies, or alternative systems, shall be the responsibility of the designer, owner, developer, installer, or user of the system.
2. Actions of representatives of the administrative authority engaged in the evaluation and determination of measures required to effect compliance with the provisions of this rule shall in no way be taken as a guarantee or warranty that the sewage treatment and disposal systems approved and permitted will function in a satisfactory manner for any given period of time. Due to the development of clogging mats, which adversely impact the life expectancy of normally functioning ground absorption sewage treatment and disposal systems and variables influencing system function which are beyond the scope of this rule, no guarantee or warranty is implied or given that a sewage treatment and disposal system will function in a satisfactory manner for any specific period of time.

INSTALLER NOTICE

According to section 701.050 RSMo of Missouri Laws for Onsite Systems:

Registered Installers must notify the administrative authority (County Health Department or the Missouri Department of Health and Senior Services) prior to 9:00 AM on the day preceding completion of this system. Homeowner Installers must notify the administrative authority prior to 9:00 AM on the second day preceding completion of this system.

The system must be maintained in a condition, which allows for a complete inspection until 3:00 PM on the day of completion unless notified otherwise by the administrative authority.

OWNER NOTICE

The system owner must comply with all permit and variance conditions.

Upon completion of system construction, the operation and maintenance of the system becomes the responsibility of the owner and/or user. Sludge and scum must be pumped from sewage tanks periodically and properly disposed. Other components, such as distribution devices, laterals, filters, pumps and controls, should be checked regularly (every six months to one year, as needed) and serviced when necessary.

Your installer should provide a diagram of the system layout and a list of system components with recommended maintenance requirements. Observing health and safety precautions, you should perform needed maintenance or contract with a qualified service provider.

BELOW IS A LIST OF GENERAL DO'S AND DONT'S FOR ONSITE WASTEWATER TREATMENT SYSTEMS (OWTS)

Protect the absorption area before and after construction.

Do not drive over or store excavated materials on field area etc.

Do not install soil absorption system when the soil is wet.

Redirect surface water, house guttering, and foundation drains away from absorption field.

Establish and maintain adequate vegetative cover over the field.

Regularly inspect, maintain, and pump your sewage system.

Install water saving devices and practice water conservation.

Check for and repair any water leaks as soon as discovered.

Spread out water use, such as laundry, throughout the week.

Restrict garbage disposal use.

Do not put fats or grease into the sewage system.

Keep non-degradable items, chemicals and hazardous wastes out of your system.

Use disinfectants and high strength cleaners sparingly.

Do not plan any building improvements, patios, etc. near the sewage system or repair area.