

## Entering COVID-19 Deaths in EpiTrax

It has come to DHSS' attention that some COVID-19 mortality totals reported on the DHSS Dashboard do not match internal records. EpiTrax is the authoritative source for the DHSS Dashboard totals. It is very important that LPHAs enter the following information as soon as they are notified:

- Mortality status
- Date of death
- If COVID-19 was the cause of death

Enter mortality status and death information using the **Clinical** tab in EpiTrax. The Investigation tab also houses death information, but the Clinical tab is the main data source for mortality reporting.

Scroll past the Facility, Clinician, and Hospitalized Status sections and to find the Mortality Status section. This section is the source of the DHSS Dashboard mortality data.



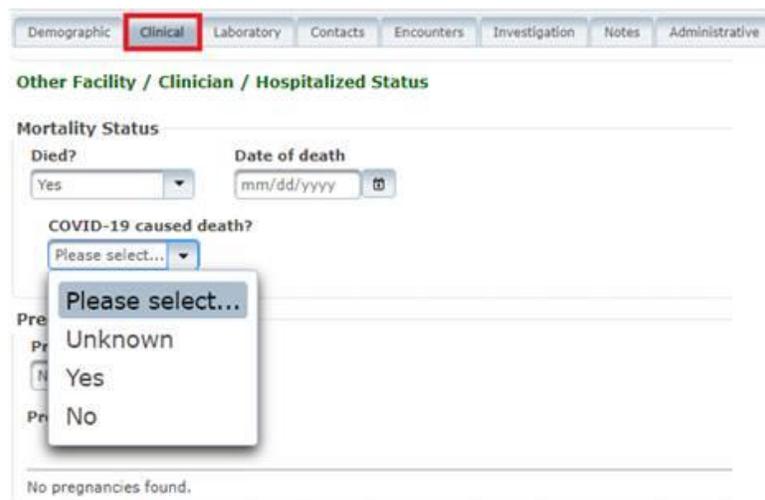
**Mortality Status**

**Died?** Yes

**Date of death** mm/dd/yyyy

**COVID-19 caused death?** Please select...

When an LPHA learns of a death where the decedent's record is already in EpiTrax, the LPHA should change the Mortality Status to 'Yes' and add the date of death.



Demographic **Clinical** Laboratory Contacts Encounters Investigation Notes Administrative

**Other Facility / Clinician / Hospitalized Status**

**Mortality Status**

**Died?** Yes

**Date of death** mm/dd/yyyy

**COVID-19 caused death?** Please select...

Please select...

Unknown

Yes

No

No pregnancies found.

Selecting 'Yes' will prompt the question "COVID-19 Caused Death?" **You may not be able to enter a response immediately and will have to update** when you receive more information about the official cause of death. However, you should save the record to populate the death and date of death.

In some cases, the death is confirmed to be as a result of a COVID-19 infection. If COVID-19 was a contributing cause of death, then mark "Yes" to "COVID-19 caused death?" This includes instances where COVID-19 is listed an immediate, underlying, or contributing cause of death (Part I or Part II of the death certificate).

When a physician or medical examiner has not confirmed COVID-19 as a contributing cause of death, the "COVID-19 caused death?" question should be marked as "No". In some cases, the answer may be temporarily "Unknown".

For example, DHSS has received reports on individuals injured in motor vehicle accidents. These patients were tested at the hospital and confirmed as positive for COVID-19. In these cases, LPHAs should confirm with the physician or medical examiner if COVID-19 caused the death.